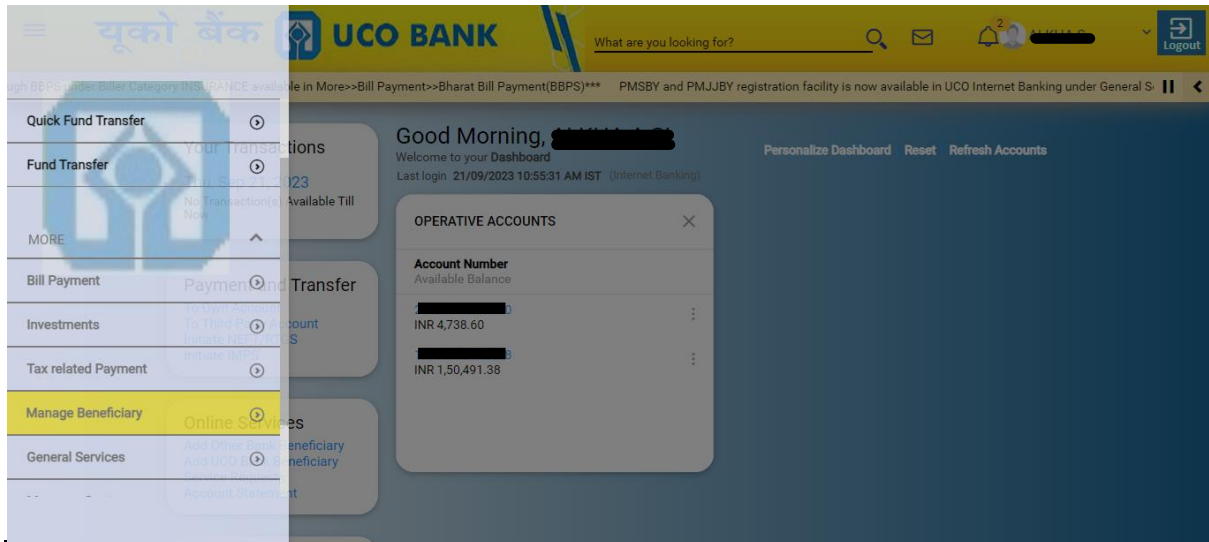


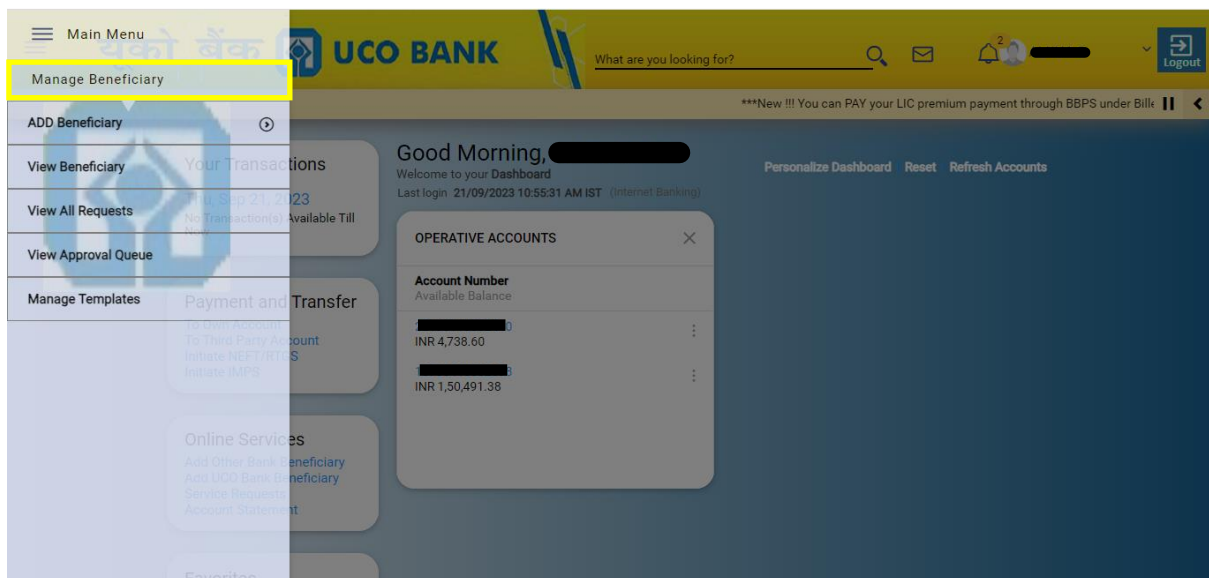
FEBA Beneficiary Management

Manage Beneficiary

Manage Beneficiary is available in More tab for the beneficiary maintenance of UCO Bank and Other Bank account.



On click of Manage Beneficiary, five sub-menus will be available.



1. **Add Beneficiary:** used for beneficiary addition of UCO Bank and Other Bank account.
2. **View Beneficiary:** shows the list of beneficiary added by the internet banking users.
3. **View all Requests:** shows the list of all request received for beneficiary addition.
4. **View approval queue:** it is used by the corporate banking user to approve or reject the beneficiary added by the corporate maker.

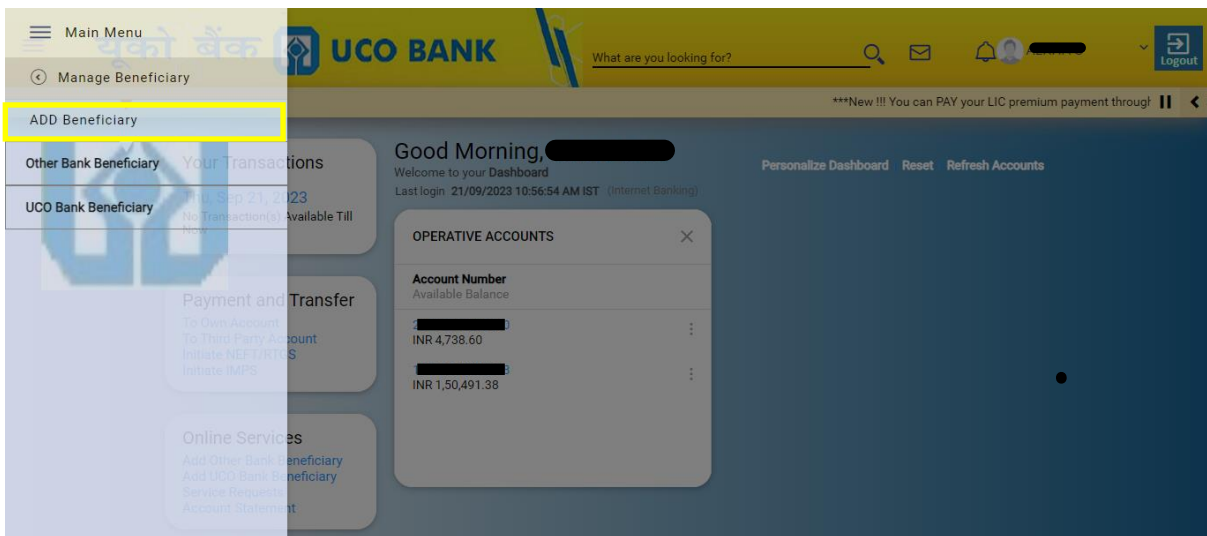
5. Manage Templates

Add Beneficiary

Add beneficiary is used to add a fresh or new beneficiary or payee to whom user wants to make payment. Beneficiary may be of UCO Bank or Other Bank.

If user wants to add the beneficiary of **UCO BANK**, then click on **UCO Bank Beneficiary** or if user wants to add the beneficiary of **OTHER BANK**, then click on **Other Bank Beneficiary**.

User can select or click **UCO BANK** or **OTHER BANK** link as per requirement or choice.

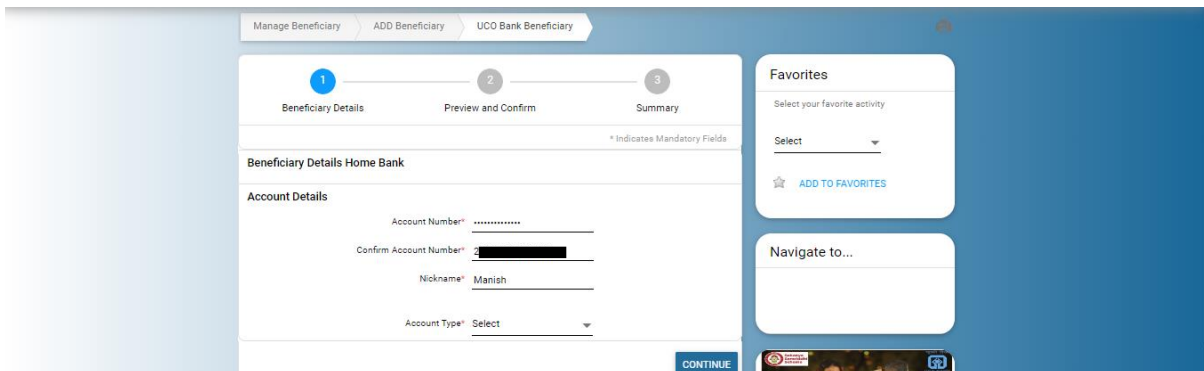


Beneficiary Addition by Retail Users:

1. UCO Bank

Step: 1

Enter account details of UCO Bank in Account Details. Here User has to enter the fourteen digit account number of UCO Bank which comes in the masked format, and then confirm the account number; User has to give unique nickname for the beneficiary added and select account type from the Drop-down.



Step: 2

Details entered by the users in the beneficiary details will display to the users in the preview confirmation details. Here user has to cross check the account number and customer name is coming correct or not. If there is any discrepancy then there is “**BACK**” button else click on “**CONFIRM DETAILS**” button to continue.

Manage Beneficiary ADD Beneficiary UCO Bank Beneficiary

Preview Confirmation Details

1 Counterparty Details 2 Preview and Confirm 3 Summary

Confirm the following details before submission

Counterparty Details

Name: [REDACTED] Nickname: [REDACTED]

Account Details

Account Number: 2219 [REDACTED] Counterparty Bank: Home Bank
Account Type: Savings Bank Branch Name: KOLKATA - DD BLOCK SALT LAKE
Network: Within Bank
Branch Id: 1870

Additional Details

Remarks: _____

Enter your credentials to confirm the transaction

Confirmation Details

Transaction Password: _____

One Time Password: _____

Enter the one time password (OTP) sent for authentication with REFERENCE ID:17945297. [RESEND OTP](#)

[BACK](#) [CONFIRM DETAILS](#)

Favorites

Select your favorite activity

Select

[ADD TO FAVORITES](#)

Navigate to...

[\[Image\]](#)

Step: 3

User has to enter the transaction password and OTP for final submission in confirmation details. There is a cooling period for 2 hours and added beneficiary will be in disabled mode; hence transaction is not allowed during the cooling period.

Account Number: 2219 [REDACTED] Counterparty Bank: Home Bank
Account Type: Savings Bank Branch Name: KOLKATA - DD BLOCK SALT LAKE
Network: Within Bank
Branch Id: 1870

Additional Details

Remarks: _____

Enter your credentials to confirm the transaction

Confirmation Details

Transaction Password: _____

One Time Password: _____

Enter the one time password (OTP) sent for authentication with REFERENCE ID:17945297. [RESEND OTP](#)

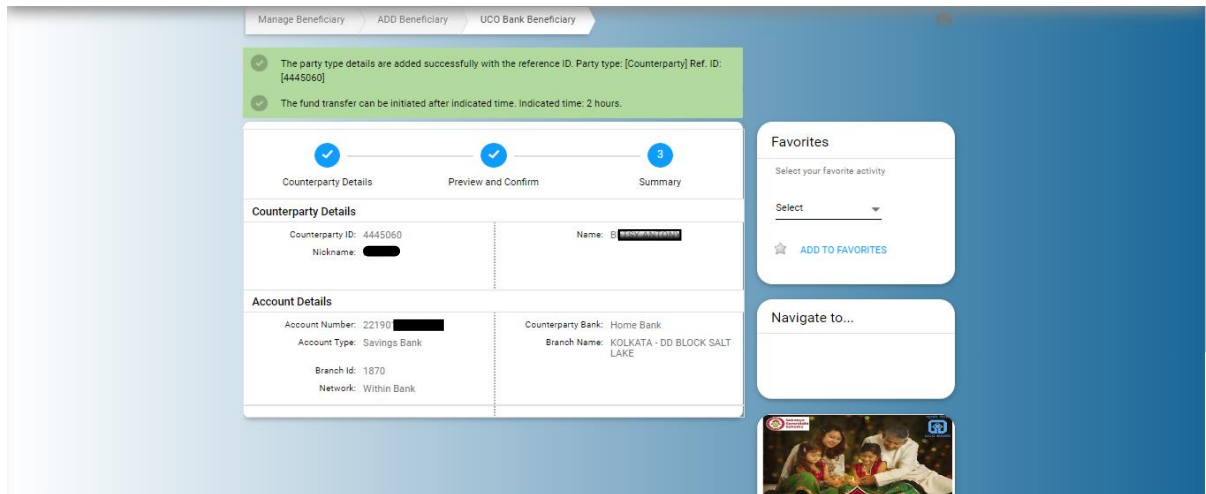
[BACK](#) [CONFIRM DETAILS](#)

Navigate to...

[\[Image\]](#)

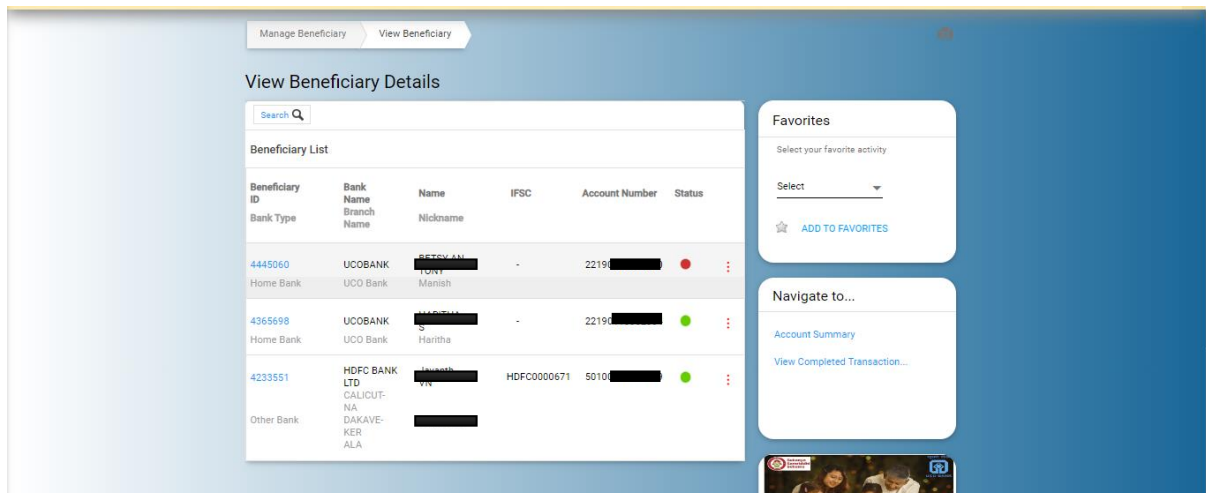
Step:4

On click of Confirm Details, summary details of beneficiary will show to the users.

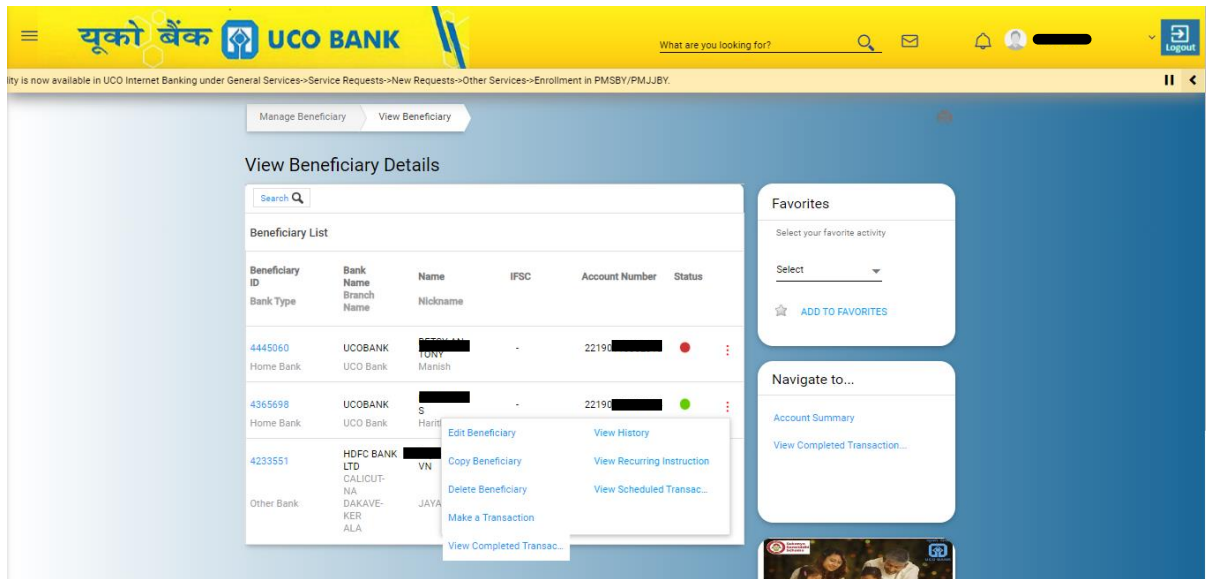


View Beneficiary:

User can view the newly added beneficiary in view beneficiary details. Status of the newly added will be shown in red radio button which means disabled mode. If it is showing in Green then it means beneficiary is active and available for payment.



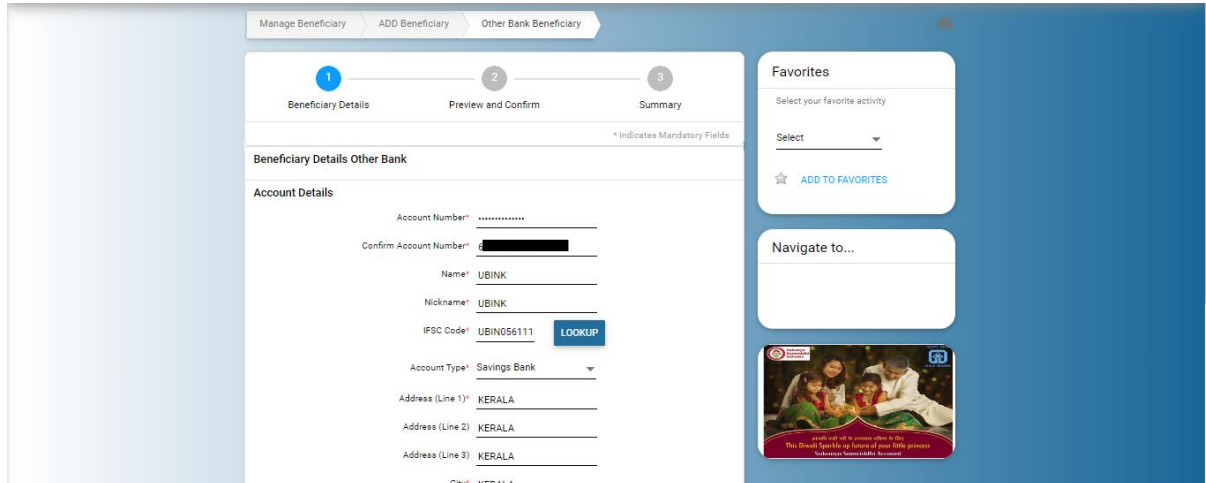
More Actions: using "Three Dot button", user can do various activities like edit beneficiary, delete beneficiary, Make a transaction and many More



2. Other Bank

Step: 1

User has to enter the bank account details of other bank like account number, customer name, nick name, IFSC code and address then click on continue button.



Step 2

Details entered by the users will show in the preview confirmation details page after click on **CONTINUE** button. Here user can view if the details entered by the users is correct or not. If It is correct then click on confirm details else click on back button for any modifications.

Confirm the following details before submission

Counterparty Details

Name: UBINK Nickname: UBINK

Account Details

Account Number: [REDACTED] Counterparty Bank: Other Bank
Account Type: Savings Bank Bank Name: UNION BANK OF INDIA
Beneficiary Branch Name: GRND FLOOR 2B 424 A DEIRA BLDG Network: NEFT
IFSC: UBIN0561118

Additional Counterparty Details

Additional Details

Remarks

Enter your credentials to confirm the transaction

Confirmation Details

Transaction Password: _____
One Time Password: _____

Enter the one time password (OTP) sent for authentication with REFERENCE ID:17945652. [RESEND OTP](#)

Step 3

After putting the transaction password and OTP, final summary page will come.

Manage Beneficiary ADD Beneficiary Other Bank Beneficiary

The party type details are added successfully with the reference ID: [Party type: [Counterparty] Ref. ID: [4445092]]

The fund transfer can be initiated after indicated time. Indicated time: 2 hours.

Counterparty Details

Counterparty ID: 4445092 Name: UBINK
Nickname: UBINK

Account Details

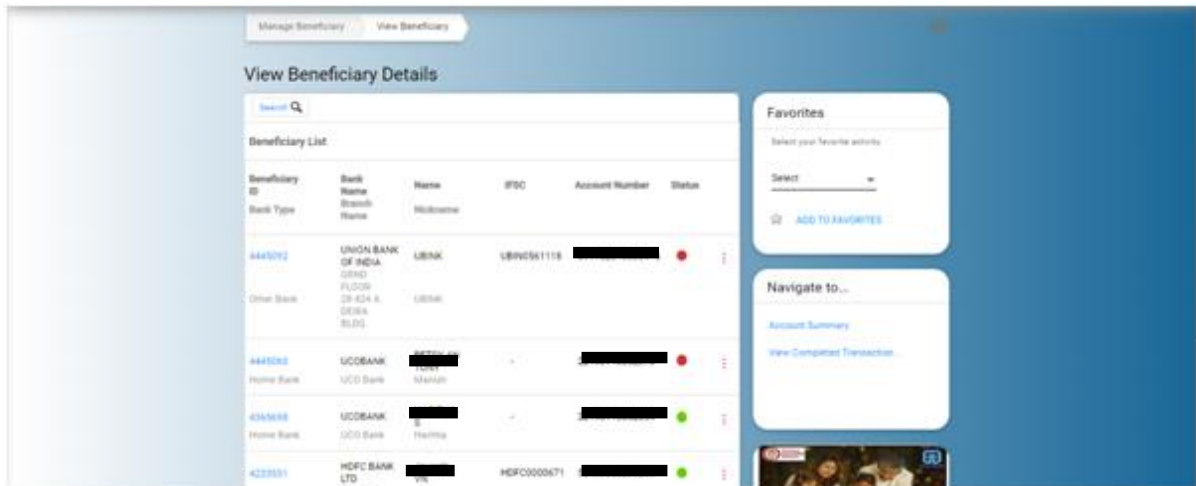
Account Number: [REDACTED] Counterparty Bank: Other Bank
Account Type: Savings Bank Bank Name: UNION BANK OF INDIA
IFSC: UBIN0561118 Network: NEFT

Additional Counterparty Details

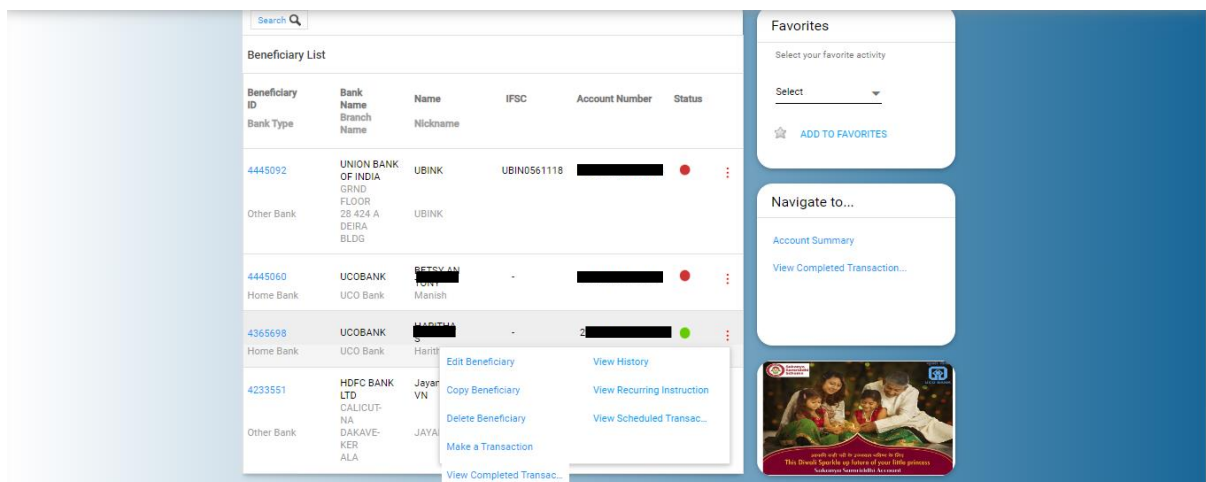
Address (Line 1): KERALA Address (Line 2): KERALA
Address (Line 3): KERALA City: KERALA
Zip Code: 673620 State: KERALA
Country: INDIA

View Beneficiary Details:

User can view the newly added beneficiary in view beneficiary. Status of the newly will be shown in red radio button which means disabled mode. If it is showing in Green then it means beneficiary is active and available for payment.



More Actions: using "Three Dot button", user can do various activities like edit beneficiary, delete beneficiary, Make a transaction and many More



Add beneficiary by Corporate Users:

Step: 1

Corporate maker has to first add the beneficiary in add beneficiary, If customer is having cash credit account then one additional field will come that is Branch Approval Required.

If user selected YES in the Branch Approval Required then such beneficiary will approved by the base branch of the customer where account is maintained, after the beneficiary approval by the branch; such beneficiary is available for the fund transfer.

If customer selected NO then such beneficiary will be available for the fund transfer after two hours of cooling period.

Counterparty Details Other Bank

Account Details

Account Number* *****

Confirm Account Number* 00 [REDACTED] 31

Name* CITI UCO

Nickname* CITI BANK

Bank Identifier* CITI0100000 [LOOKUP](#)

Account Type* Select

Address (Line 1)* MUMBAI

Address (Line 2)* MUMBAI

Address (Line 3)* MUMBAI

City* PATNA

Zip Code* 221000

State* MAHARASHTRA [LOOKUP](#)

Country* INDIA

Branch Approval Required: Yes No

[CONTINUE](#)

[ADD TO FAVORITES](#)

Navigate to...

Step: 4

Beneficiary added by the maker can see the status in view approval queue.

The screenshot shows the 'View Approval Queue' interface. It features a search bar at the top left. Below it is a table titled 'Approval/Reject List' with the following columns: Counterparty ID, Request Type, Requested Date, Name, and Status. The table contains two entries. The second entry, with Counterparty ID 4000610, is highlighted with a yellow border. To the right of the table are two side panels: 'Favorites' and 'Navigate to...'. The 'Favorites' panel has a 'Select' dropdown and an 'ADD TO FAVORITES' button. The 'Navigate to...' panel has links for 'Account Summary**', 'View Completed Transact...', and 'View Completed Transactions*'. At the bottom of the table, there are download icons for Excel, PDF, and Word.

Counterparty ID	Request Type	Requested Date	Name	Status
Party Type	Requested By		Nickname	
4000612	Addition	16/11/2021	MANISH KUMAR	Pending For Branch Approval
Counterparty	PB8502		home bank branc h approval	
4000610	Addition	16/11/2021	CITI UCO	Pending For Branch Approval
Counterparty	PB8502		CITI BANK	

Step: 5

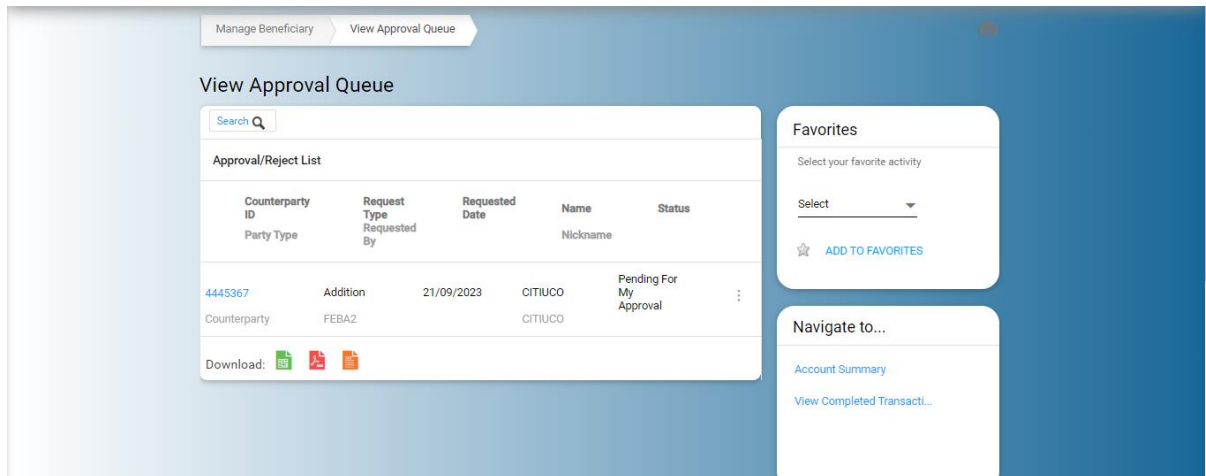
Corporate checker has to go to More-> Manage Beneficiary->View approval Queue for the approval/rejection of the beneficiary added by the maker.

The screenshot shows the 'View Approval Queue' interface within a mobile application. The top navigation bar includes 'Main Menu', 'UCO BANK', and a search bar. The left sidebar has options: 'Manage Beneficiary', 'ADD Beneficiary', 'View Beneficiary', 'View All Requests', and 'View Approval Queue' (highlighted in yellow). The main content area shows the 'View Approval Queue' screen with a search bar and a table titled 'Approval/Reject List'. The table has columns: Counterparty ID, Request Type, Requested Date, Name, and Status. The second entry, with Counterparty ID 4445343, is highlighted. To the right are 'Favorites' and 'Navigate to...' panels. The 'Favorites' panel has a 'Select' dropdown and an 'ADD TO FAVORITES' button. The 'Navigate to...' panel has links for 'Account Summary' and 'View Completed Transact...'. At the bottom of the table, there are download icons for Excel, PDF, and Word.

Counterparty ID	Request Type	Requested Date	Name	Status
Party Type	Requested By		Nickname	
4445367	Addition	21/09/2023	CITIUCO	Pending For My Approval
Counterparty	FEB2		CITIUCO	
4445343	Addition	21/09/2023	UBIN UCO	Pending For My Approval
Counterparty	FEB2		UBIN	

Step: 6

Corporate checker has to click on more action (three dot button), where he can approve or reject the beneficiary added by the maker.



Step: 7

After approval by the corporate checker then it is showing in the list of view beneficiary details. Status of the newly added beneficiary is in disabled mode and show as a red radio button (disable), after two hours of cooling period it is changed to green and it is available for the fund transfer.

